

TO: Members of the Stafford County Community Policy and Management Team

FROM: Donna Krauss
Assistant to the County Administrator
For Human Services

DATE: June 12, 2014

RE: Minutes from the April 21, 2014 meeting
Notice of the June 16, 2014 meeting

Enclosed please find the minutes from our last CPMT meeting. If there are any questions, changes, or comments, please call me at 658-4622.

Our next meeting is scheduled for June 16, 2014 at 2:00 p.m. in the ABC Conference Room.

Thank you.

County of Stafford Community Policy and Management Team
Minutes April 21, 2014- 2:00 pm

Call to order- The meeting of the Stafford CPMT was called to order at 2:00 pm.

- Present were Mr. Bill Tignor (parent representative), Ms. Debe Fults (disAbility Resource Center), Mr. Ronald Branscome (RACSB-Chairman), Mr. Vincent Butaitis (Department of Juvenile Justice), Mr. Michael Muse (Department of Social Services), Ms. Jean Johnson (Department of Health)
- Others: Ms. Donna Krauss (Assistant to the County Administrator for Human Services)
- Absent: Ms. Laura Sellers (Stafford County Board of Supervisors), Ms. Sue Clack (Stafford County Public Schools)

1. Approval of the Minutes- The minutes to the March 31, 2014 CPMT meeting were reviewed by the CPMT members. A motion was made to approve the minutes, seconded, and approved. 5 yes 0 no vote
2. Public Comment – No requests for public comment.
3. CSA Program Financial Report/ Ms. Donna Krauss
4. Supplemental Foster Care Expenditures and Notification of Payments-
 - Mr. Michael Muse presented the expenditures and payment notifications for March 2014. A motion was made to approve the expenditures and notification of payments, seconded, and approved. 6 yes 0 no vote
5. CPMT old business-
 - The CPMT discussed and reviewed the policies and procedures manual that was presented at a previous meeting. A motion was made to approve the document, seconded, and approved. 5 yes 0 no vote.
6. CPMT new business-
 - The CPMT discussed attendance of members and ensuring an each agency representative has a designated alternative to serve in their absence.
7. Other business
 - None
8. Adjournment- As there was no other business the Team agreed to meet on May 19, 2014.

Ms. Donna S. Krauss
Assistant to the County Administrator
For Human Services

Date

Mr. Michael Muse
Secretary

Date